



Active Directory Integration of User Accounts

6/10/2011

Americas Headquarters

OAISYS

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Tempe, AZ 85284

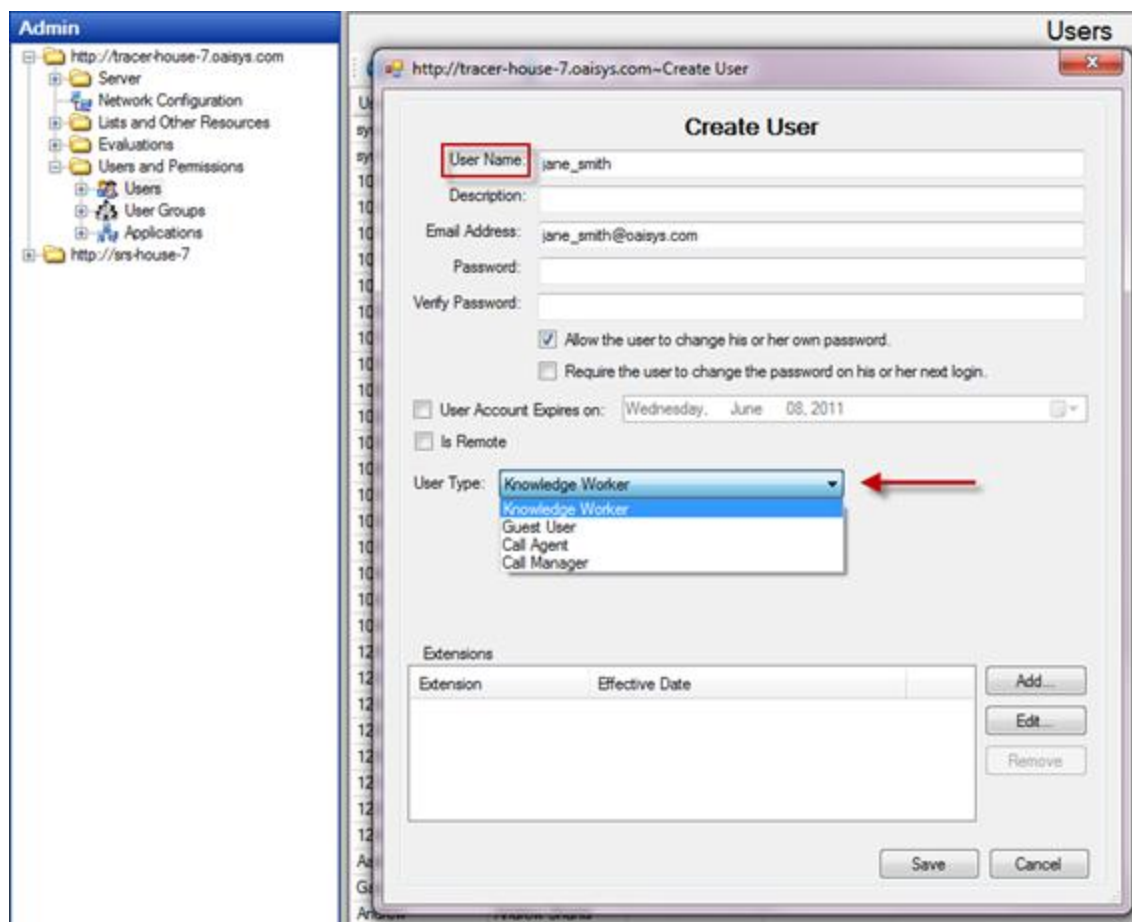
USA

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SET UP USER ACCOUNTS USING ACTIVE DIRECTORY

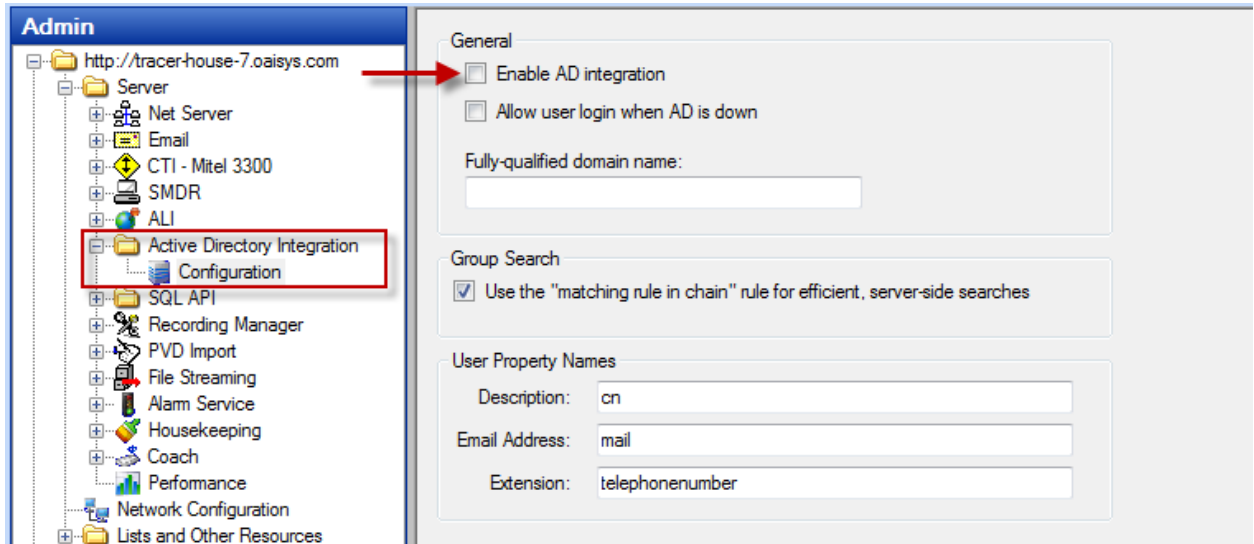
1. Determine which users will have an OAISYS account.
2. Review the selected users in Active Directory and create a list of their User Names.
3. Create users in the OAISYS Administrator with their matching Active Directory User Names.
 - a. Verify the user names are an exact match.
4. Complete the User Name Field and the User Type.
 - a. All other information will be imported from Active Directory.



The screenshot shows the 'Create User' dialog box in the OAISYS Administrator. The 'User Name' field is highlighted with a red box and contains the text 'jane_smith'. Below it, the 'Description' field is empty. The 'Email Address' field contains 'jane_smith@oaisys.com'. The 'Password' and 'Verify Password' fields are empty. There are two checkboxes: one checked for 'Allow the user to change his or her own password' and one unchecked for 'Require the user to change the password on his or her next login'. The 'User Account Expires on' field is set to 'Wednesday, June 08, 2011'. The 'Is Remote' checkbox is unchecked. The 'User Type' dropdown menu is open, showing a list of options: 'Knowledge Worker' (selected), 'Guest User', 'Call Agent', and 'Call Manager'. A red arrow points to the 'Knowledge Worker' option. At the bottom, there is an 'Extensions' table with columns for 'Extension' and 'Effective Date', and buttons for 'Add...', 'Edit...', and 'Remove...'. The 'Save' and 'Cancel' buttons are at the bottom right.

5. Administer the OAISYS Users.
 - a. Add them to the User Groups and enable them the desired permissions.

6. From Active Directory Integration → Configuration → Check the Enable AD Integration box



7. All users that were preconfigured in OAISYS will be integrated with Active Directory.
 - a. The email address, password, and extension information will be imported from AD.
8. All AD users that were not previously configured in OAISYS will automatically have a user account IF they install and launch the OAISYS application.
 - a. These users will be established as Knowledge Worker user types.